

Trust Headquarters located at:

The County Hospital

Hereford

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freedom.information@wvt.nhs.uk

INFORMATION REQUEST FOI2022/156

13 July 2022

Thank you for your Freedom of Information request. I have considered your request and have set out the Trust's response below:

Under the provisions of the Freedom of Information Act 2000, I am writing to request the following information. This information relates to the NHS England Emergency Preparedness, Resilience and Response Framework in general and section 10, "Cycle of preparedness", subsection 2, "Planning", and subsection 4, "Exercising", and section 12, Incident Response", in particular.

Please note that the much of the information requested is only records of the existence of current plans, reviews, updates, training and tests and not the contents of the plans, reviews, updates, training and tests themselves. For clarity, to minimise the cost of my request and to prevent the disclosure of any sensitive information, I have enumerated the information I am requesting and specified how it could be provided.

If you do not hold some of this information then I ask you to confirm explicitly that you do not hold it. Given the potentially sensitive nature of this information, I ask you to redact any exempt information instead of refusing disclosure. This would be in accordance with guidance on best practice from the Information Commissioner's Office.

Hospital emergency and disaster response and recovery planning

Hospital emergency or disaster response plan

1. Any record of how the plan(s) is to be accessed in an emergency.

- WVT has multiple EPRR plans eg: major incident; lock down; mass casualty; shelter & evacuation etc. All plans are available internally on the Trust intranet and incident control rooms and externally on Resilience Direct

2. The date(s) of the most recent review(s) or update(s) of the plan(s). (Can be answered with a date or dates.)

Sample of some EPRR plans – in between dates - the plans are review after any incident and updated in line with guidance and checked annually

EPRR Policy	Jan-20	Jan-23
Business Continuity Policy	Nov-19	Nov-22
Major & critical Incident Plan	Mar-19	Mar-24
Critical Threat level SOP	Feb-19	Nov-22
Mass casualty Plan	Jan-22	Jan-27

Glen Burley, Chief Executive
Russell Hardy, Chairman

Lockdown Plan	Aug-20	Aug-23
HAZMAT / CBRN Plan	Nov-21	Dec-26
Evacuation & Shelter Plan	01/06/2022 - pending upload intranet	Jun-27
Suspect package, threat, maurading attack Plan	Feb-22	Feb-27
Cyber level 3 / 4 incident Plan	Draft to EPC July 2022	
Adverse weather Plan	May-21	May-26
Pandemic Flu Plan	Nov-19	Nov-22

Hospital hazard-specific subplans (for example CBRN)

3. Any record of the existence of current documented hazard-specific response subplans for the most likely external and internal emergency scenarios. (Can be answered yes / no.) - [Yes](#)
4. Any record of how the plans are to be accessed. - [See point 1](#)
5. The date(s) of the most recent review(s) or update(s) of the plan(s). (Can be answered with a date or dates.) – - [latest version written 2021, reviewed 2022](#)

Procedures to activate and deactivate plans

6. Any record of the existence of current procedures for when, how and by whom emergency response plan(s) are activated and de-activated. (Can be answered yes / no.) - [Yes](#)
7. Any record that staff who can activate or de-activate the emergency response plan(s) have been trained in this. (Can be answered yes / no.) - [Yes](#)
8. The date(s) of the most recent test(s) of the above procedures. (Can be answered with a date or dates.) - [April 2020 – to date ongoing level 3 incident](#)

Hospital emergency and disaster response plan exercises, evaluation and corrective actions

9. The date(s) of the most recent test(s) of the emergency response plan(s), including date(s) of test(s). (Can be answered with a date or dates.)

[December 2021 and February 2022](#)

10. Any record that the emergency response plan(s) have been updated because of the results of tests. (Can be answered yes / no.) - [Yes](#)

Hospital recovery plan

11. Any record of the existence of a current documented all-hazards hospital recovery plan or plans that define(s) actions to be taken to recover normal functions of the hospital after an emergency or disaster. (Can be answered yes / no.) - [Yes](#)
12. Any record of how the plan(s) is to be accessed. - [See point 1](#)
13. The date of the most recent review(s) or update(s) of the plan(s). (Can be answered with a date or dates.)

- [All EPRR plans have a recovery element within them – therefore refer to point 2](#)

Thank you for your assistance with this study.

Please note that a record of previous Trust FOI responses is now available to consult online by visiting:

<https://www.wyevalley.nhs.uk/about-us/information-requests/freedom-of-information-requests.aspx>

If you have queries or any concerns my contact details are given at the top of the letter. Please remember to quote the reference number above in any future communications. If you are dissatisfied with the handling or response to your request and wish to ask for a review of this, please contact me and I will arrange this to be done.

Further information is available from the Information Commissioner's Office who can be contacted at:

Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF
Telephone: 0303 123 1113 Web site: www.ico.gov.uk

Yours sincerely,

Freedom of Information Coordinator

Re-Use of Public Sector Information

All information supplied by the Trust in answering a request for information (RFI) under the Freedom of Information Act 2000 will be subject to the terms of the Re-use of Public Sector Information Regulations 2005, Statutory Instrument 2005 No. 1515 which came into effect on 1st July 2005.

Under the terms of the Regulations, the Trust will licence the re-use of any or all information supplied if being used in a form and for the purpose other than which it was originally supplied. This license for re-use will be in line with the requirements of the Regulations and the licensing terms and fees as laid down by the Office of Public Sector Information (OPSI). Most licenses will be free; however the Trust reserves the right, in certain circumstances to charge a fee for the re-use of some information which it deems to be of commercial value.

Further information can be found at www.opsi.gov.uk where a sample license terms and fees can be found with guidance on copyright and publishing notes and a Guide to Best Practice and regulated advice and case studies, at www.opsi.gov.uk/advice/psi-regulations/index.htm